***Honor Award***

This is the highest award presented by NJAHPERD and the recipients shall be known as HONOR AWARD FELLOWS of the association. It is awarded to an individual who has made continued and significant contributions to the profession. This award shall be conferred on members who meet the requirements set forth below. For each category, specific accomplishments should be indicated.

**General Award Criteria:**

* Served professionally in school, college, or community programs for a period of at least ten (10) years prior to recommendation.
* A member of NJAHPERD for a minimum of ten (10) years. Other state, regional, or national professional memberships are accepted if 10 years or more.
* The candidate should be a Health, Physical Education, Recreation or Dance professional whose life and contributions have inspired the youth of the state within the field.
* The candidate must demonstrate outstanding ability as a teacher, practitioner or administrator in the field.
* Demonstrates professional commitment and serves as a positive role model through membership, leadership, involvement and service in the state, district and national organizations.
* Assumes responsibility for and participates in recent professional development opportunities.
* Two letters of recommendation must be included with submission materials. Letters should be directly related to the award criteria listed for the award. One letter is to be written by a supervisor/administrator and one letter by a fellow colleague. Letters of recommendation must be dated, the author’s position listed and written on school/district letterhead (if applicable).

*It is the responsibility of the applicant to provide the required documentation at the time of submission.*

**Specific Award Criteria**

* To indicate distinguished professional service or mentoring contribution, the candidate must present ***evidence of successful experience*** ***in any five or more of the categories*** listed below. (Dates, where appropriate, are to be included)
	+ Elected officer in NJAHPERD or other professional organization at the state, regional, or national level.
	+ President or member of an executive committee in any organization in the field of health education, physical education, recreation and/or dance.
	+ Chairperson of a committee in a local district, county, state, regional or national association.
	+ Committee work over a period of three or more years in a local district, county, state, regional or national association, or organization affiliated with NJAHPERD.
	+ College department head or director; public school supervisor; coordinator; consultant of health, physical education, or recreation; city director; or athletic director
	+ Speaker before educational societies, conventions, assemblies, and luncheon meetings or radio and television presentations concerning matters relating to physical education, health education, safety education, athletics, recreation, or dance in the past 10 years. (Titles, places, dates, and approximates size of audience are to be included)
	+ Articles published on health, safety, physical education, recreation or dance for magazines, course of study, handbooks, manuals, etc. (Name of publication and date of printing are to be included) Contributions to convention programs, workshops, panel discussion or service as discussion leaders, etc., and identify locations, dates, and topics.
	+ Initiate, design, and implement new programs, projects or research relating to the field of health, safety, physical education, recreation, or dance, giving date and details of program, project, or research.
	+ Author or co-author of one or more books on physical education, health, athletics, recreation, or dance giving date of publication.
	+ Any other outstanding contribution or service to NJAHPERD or the profession of health education, physical education, recreation and/or dance not included in the above.

**Directions for Submission of Materials**

All supporting materials must be submitted to NJAHPERD via e-mail in three (3) files. These three (3) files include:

1. PDF of supporting materials - verification of a minimum of 15 years of experience in the current specialized field, and two letters of recommendation
2. PDF of Award Criteria Responses (evidence of successful experience in at least 5 of the above listed categories). Please provide 5 separate pages. (Combined in one pdf
3. Headshot and Bio (100 words or less – to be read at the awards ceremony if selected)

*Please send your completed portfolio to the NJAHPERD Executive Director: njahperdexecutivedirector@gmail.com.*

**Required Submission Materials**

* Verification of Current Position
* Two Letters of Recommendation
* Award Criteria Responses (see format requirements below)
* Headshot and Bio

***Incomplete submission received after the deadline will not be considered.***

**Award Criteria Response Format**

When completing the award criteria please use the following format:

* **Bold** the specific criteria as a heading then summarize your qualifications in paragraph or bullet form below the bold criteria heading (see example below).
* Responses to each criteria answer should be in one pdf document. Please do NOT send each criterion answer in a separate pdf document.
* **EXAMPLE** format for Award Criteria Response:
	+ **Criteria 1: Speaker before educational societies, conventions, assemblies, and luncheon meetings or radio and television presentations concerning matters relating to physical education, health education, safety education, athletics, recreation, or dance in the past 10 years. (Titles, places, dates, and approximates size of audience are to be included)**
* Begin to write your answer to criteria 1 below the bold heading in regular font.

**Nomination and Application Due Dates**

* Nomination due date – October 15th
* Required submission materials due date – November 30th
* Award recipients will be notified by December 15th