**Jacqueline E. Malaska Mini-Grant Assessment Rubric**

The Grant Proposal Chair has checked each proposal to assess if all sections are complete. The Chair has informed the submitter of any incomplete grant that will not be accepted this year and that a complete grant can be resubmitted the next year. Grant recipients will be assisted in the purchasing process and FlagHouse will be the primary vendor. 100 points are the maximum awarded.

**Proposal Title** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Points >>** | **50** | **40** | **25** | **15** | **Score** |
| * Description of main idea
* Description of how this project will benefit students in health, physical education, recreation or dance
 | * Includes clearly defined goal and objectives.
* Explanation of benefits.
* Explanation of how this proposal supplements or enhances existing programs.
* Includes the number of students impacted
 | * Proposal omits one of the following: Goal and objectives, Benefits for students, Program supplement or enhancement or number of students
 | * Proposal omits two the following: Goal and objectives, Benefits for students, Program supplement or enhancement or number of students
 | * Proposal provides minimal information that does not address the criteria for this section
 |  |
| **Points >>** | **20** | **15** | **10** | **5** | **Score** |
| * Assessment
 | * Description includes the criteria for assessment, assessment tools, and who will complete the assessment
 | * One of the following items is missing: criteria, tools or who will complete assessment
 | * Two of the following items are missing: criteria, tools or who will complete assessment
 | * Description is minimal and how the assessment will be conducted is not evident
 |  |
| **Points >>** | **15** | **10** | **5** | **2** | **Score** |
| * Relationship to

 NJSLS | * Description includes the specific Content Standards, Strands and Cumulative Progress Indicators Addressed. Must include at least one from the Comprehensive Health and Physical Education Standards; however, other content area Standards can be included
 | * Identifies Standard but is missing Strands or Cumulative Progress Indicators; however, description offers an explanation for how the proposal meets the Standards
 | * Identifies Standard but is missing Strands or Cumulative Progress Indicators and does not offer an explanation for how the proposal meets the Standards
 | * Identifies Standard but does not discuss how the proposal will meet this Standard
 |  |
| **Points >>** | **15** | **10** | **5** |  | **Score** |
| * Proposed budget
 | * Budget clearly presented. Includes specific costs of equipment or services requested; Utilizes FlagHouse, when appropriate; Quantity, type of equipment, shipping, shared costs, total
 | * One or more costs omitted: Quantity, type of equipment or cost is missing; Type of service or cost is missing; Utilization of FlagHouse is missing when appropriate; Shared cost is not indicated; or Total is missing
 | * Budget lists only total costs
 |  |  |
| **TOTAL SCORE >>** |  |

**Comments from Reviewer:**

**Reviewer’s Name:**

**Date:**